



LEICESTER
COUNTRY CLUB

GOLF OUTINGS 2024

1430 Main Street
P.O. Box 138
Leicester, MA 01524
www.Leicestercc.com
508-892-1390



LEICESTER COUNTRY CLUB

GOLF OUTING CONTRACT

Outing Date _____
Outing Name _____ Event Number _____
Contact Person _____ Cell Phone _____
Address _____ Home Phone _____
Email Address _____ Work Phone _____
Expected Number of Players _____ Guarantee Date _____

*LCC reserves the right to limit shotgun starts for groups with less than 100 Players

Tee Times Starting @ _____ Shotgun Start Time _____

Estimated Cost per Player* _____ Included Gift Card Credit PP* _____

*Not guaranteed and subject to change up until guaranteed date (Based on total count, see below)

Additional Cost* _____ per player for _____

*Count must be received 10 days prior to event. No deductions will be allowed after guarantee date. Additional guests can be added up to 48 hours prior to event date with approval. Menu pricing not guaranteed until 90 prior to event. Before placing your order, please inform your server if a person in your party has a food allergy.

| | | |
|---------------------------|--------------|----------------|
| Setup: Registration Table | Yes/No _____ | |
| Scoring Assistance | Yes/No _____ | |
| Cart Sign Preparation | Yes/No _____ | |
| Longest Drive | Yes/No _____ | Hole # _____ |
| Closest to the Pin | Yes/No _____ | Hole #'s _____ |
| Hole in One | Yes/No _____ | Hole # _____ |
| 50/50 Hole | Yes/No _____ | Hole # _____ |

Awards Banquet

Approximate Start Time _____ Function Room _____

Bar Set-Up _____ Serving Time _____

Menu Options _____

Requests: _____

Awards Table(s) _____ Podium _____ Microphone _____

Terms/Conditions

1. CONFIRMATION/DAMAGE DEPOSIT

Deposits: Up to 60 players\$250 61 players and up\$500

This deposit, along with your signature, will guarantee your date and time of outing. This deposit will be returned to you no later than 12 days after your event or it may be rolled over as a deposit for a future date. Deposits are non-refundable.

2. FINAL PAYMENT

The balance is due five (5) days prior to your event. The balance must be paid by Cash, Certified Check, or Money Order.

3. GUARANTEES

The undersigned agrees to pay for the guaranteed number of players. This guaranteed number is due (10) days in advance of the outing. If a guaranteed number is not provided 10 days in advance of the date, the undersigned will agree to pay for the expected number and the club will plan and purchase for the expected number. No reduction in numbers will be accepted less than (10) days of the outing date.

4. Gift CARD CREDITS

Leicester Country Club may issue Gift Card Credits. These Cards will be issued to the event planner. These credits are good only for use in the Pro Shop and Grill 19. These cards can not be used for golf outing related expenses.

5. INCLEMENT WEATHER

Refunds will be considered only if Leicester Country Club officially closes the course, and a rain date cannot be reasonably and mutually agreed upon between the club and the undersigned.

6. FOOD and BEVERAGES

Outside Food and Beverages MAY NOT be brought onto the premises without prior written consent from the Club. Due to Massachusetts State Law, outside Alcoholic beverages will not be allowed on the premises. Violators will face loss of playing privileges and will be asked to vacate the course. Coolers are prohibited. Undersigned will be responsible for policy communication. At no time will patrons, of legal age, be over-served, allowed to purchase more than two alcoholic beverages at one time or be served outside legal hours of operation.

7. SCORING

Please supply a list of your participant's names seven (7) days in advance for preparation of cart signs, scorecards, and score sheets. Each participant will be allowed no more than eighteen (18) holes of golf. No playoffs will be allowed without LCC consent.

8. DRESS CODE

Leicester Country Club is a soft spike facility. The use of metal spikes is prohibited. Appropriate golf attire must be worn by all players to include collared shirts for all male players. Tank tops, string tops, spandex shorts, short shorts etc. will not be allowed.

9. TAX EXEMPTION

All Tax Exemption Customers must present a Form ST-2, Certificate of Exemption, (10) days prior to the event.

10. ROOM POLICY

Leicester Country Club reserves the right to change Function Room based upon guaranteed number of people.

LIABILITIES

1. Leicester Country Club reserves the right to inspect and control all private functions.
2. Undersigned will be responsible for damages occurring to the premises including Building, Course, Other Public Areas, and Equipment on the above date including responsibility for any personal injury to guests or employees of LCC caused by participant's acts, conduct or omissions.
3. **Golf Cart Rental:** Undersigned agrees to return golf carts in same condition as received. Leicester Country Club shall not be liable for damages of any kind arising from the use and operation of said golf cart. Operator/Undersigned agrees to reimburse LCC for any charges relating to breakage or damages due to use. No more than (2) persons are permitted on the golf cart at any time. Operators must be at least 18 years of age with a valid driver's license to operate said cart.

The Undersigned agrees to:

A. Assume all risks attendant with operation and use thereof, including responsibility for any and all damage caused to said cart(s) due to negligent use or operation of the same.

B. Release and absolve Leicester Country Club against any liability from injury to his person or property resulting from said operation.

C. Indemnify Leicester Country club against any liability to any other person for personal injury or property damage resulting from said operation.

E. Not allow golf carts outside of golf course property, or in restricted areas on the golf course property.

4. Leicester Country Club cannot assume responsibility for personal property and equipment brought onto the premises.

5. The Country Club shall not be liable to non-performance of this contract, in whole or part, when such non-performance is attributable to accidents, government (Federal, State or municipal) regulations or restrictions, non-availability of food, beverage, or supplies, riots, national emergencies, acts of God and other causes whether enumerated herein or not, which are beyond the reasonable control of the Country Club, which prevents or interferes with the Country Club's performance under this Agreement

6. Should your event be canceled less than sixty (60) days prior to the scheduled date, through no fault of the Leicester Country Club, we will require payment equal to 100% of projected revenue. Should customer fail to pay any monies owed under this agreement, Customer will be responsible for all reasonable fees that may be expended by the Country Club to collect any monies owed to it. Cancellations must be received in writing.

7. The Country Club shall not be responsible for non-performance of sub-contractors including but not limited to food vendors, purveyors, cart and equipment rental companies hired expressly for this function and its related events.

I have read the Leicester Country Club Golf Outing Contract, Terms/Conditions and Liabilities and I agree to the terms and conditions therein.

Event Name _____ Event Date _____

Signature _____ Date _____

LCC Repesentative _____ Date _____

For Office Use Only

Date Contract Sent: _____

Date Contract Received: _____

Deposit Amount: _____

Date Deposit Received: _____

Final Payment Due: _____

* All contracts must be received by Leicester Country Club by 4/1/2024 for priority date.

Please sign and return pages 2 & 5 to: Leicester Country Club

Box 138
Leicester, MA 01524
Attn: Chuck Bois
Or email: CBois@Leicestercc.com

General Information

Pricing

Weekdays:

60-144 People \$48.00 Greens Fee and Cart Includes \$5 Gift Card Credit

Weekends:

60-144 People \$54.00 Greens Fee and Cart Includes \$5 Gift Card Credit

Cart Rental Surcharge:

120-144 People \$30.00 Per Golfer

Professional Services

Included Services for your outing:

- Dedicated Registration Area
- Golf Cart Staging with Signs and Scorecards
- Event Scoring/Scorecard
- Assistance with Format of Play
- Longest Drive, Closest to the Pin and Hole in One contest preparation
- Sponsor Sign Placement
- Multiple Banquet Menu Options prepared by off-site licensed caterer
- Beverage Cart Service. (Contact Golf Manager for requirements)

Playing Format

In an effort to increase speed of play, a scramble or some form of selected drive format should be used. All formats must be approved by an LCC Manager.

Shotgun Starts

All groups requesting a shotgun start, utilizing the entire course, are required to have a minimum of 100 players. Groups under 100 players will be subject to a modified shotgun start and groups less than 60 may be required to use tee times.

All morning shotgun starts will begin no later than 7:30 AM unless an alternate time is agreed upon with the Golf Manager. Groups with less than 72 players may be required to use a reverse modified shotgun start with regular play following the last group off #1 tee.

All afternoon shotgun starts will begin no earlier than 1:30 PM unless an alternate time is agreed upon with the Golf Manager. Groups with less than 72 players may be required to use a forward modified shotgun start with regular play following the last group off #1 tee.

How to Plan a Successful Golf Outing

Planning a Date

Booking a date for your event generally starts a year in advance to take advantage of the best date availability. Special consideration should be made for weekdays as the rates are always less expensive and availability greater. Many established groups/organizations reserve their equivalent date for the following year to avoid conflicts with other events. Deposits can be “Rolled” from year to year.

Planning Timeline

- | | |
|--|---------------------|
| 1. Select and confirm date with a signed contract. | 1 Year in Advance |
| 2. Recruit volunteers for planning and event execution | Post Contract |
| 3. Review menu selection/pricing for awards reception | Post Contract |
| 4. Determine format, entry fee pricing and structure | 8 Months in Advance |
| 5. Solicit tournament, food, and hole Sponsors | 8 Months in Advance |
| 6. Create flyers, invites and marketing materials | 7 Months in Advance |
| Include an online and social media campaign | |
| 7. Solicit prizes and donations | 7 Months in Advance |
| 8. Secure Hole in One prizes. Purchase insurance. | 6 Months in Advance |
| 9. Secure memorabilia vendor(s) | 6 Months in Advance |
| 10. Plan pre and post outing menu with LCC Staff | 3 Months in Advance |
| 11. Order sponsor signs with printer | 2 Months in Advance |
| 12. Confirm all event volunteers | 1 Month in Advance |
| 13. Collect and organize prizes | 2 Weeks in Advance |
| 14. Call in Golfer/M meal counts to Golf Manager | 10 Days in Advance |
| 15. Fax/Email participant list to Golf Manager | 7 Days in Advance |
| 16. Final payment due to LCC | 5 Days in Advance |
| 17. Book your event for next year | Day of Event |
| 18. Send “Thank You” notes to sponsors, volunteers participants and guests. | Post Event |

Contact Us

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Chuck Bois

Email: CBois@Leicestercc.com